

Duties of the Directors

Mini Director: This is a voting position.

Work with the Administrators/Head Coach/ Out-lying areas **Mini-Coordinators**.
Help administrator in appointing area coordinators
To be the liaison with the area coordinators and be their voice at the board meetings
Team selection
Uniform distribution
Year-end gifts such as medallions soccer balls ect.
Help with the scheduling of Photo shoots
Wind-up tournament
Attend monthly board meetings

DIRECTOR: _____

OLIVER COORINATOR _____

OSOYOOSCOORDINATOR: _____

SUMMERLAND COORDINATOR: _____

PENTICTON COORDINATOR: _____

Youth Director: This is a voting position.

Work with the Administrators/Head Coach/ Out-lying areas **Youth-Coordinators**,
Help administrator in appointing area coordinators
To be the liaison with the area coordinators and be their voice at the board meetings
Tem selection
Uniform distribution
Year-end gifts such as trophies ect.
Help with the schedule for Photo Shoots
Work with the Administrators in organizing the SOYSA cup
Attend monthly board meetings

DIRECTOR: _____

OLIVER COORDINATOR: _____

OSOYOOS COORDINATOR: _____

SUMMERLAND COORDINATOR: _____

PENTICTON COORDINATOR: _____

Equipment Director: This is a voting position.

Work with the Administrators and Head Coach, with the following:
Work with Mini and Youth Coordinators from outlying areas regarding Team's equipment needs. (Oliver, Osoyoos, Keremeos, Summerland, and Penticton).
Ordering and purchasing of new equipment (when board approves of it)
Inventory of equipment in all areas. (Keeping a record of all equipment)
Attend monthly board meetings

DIRECTOR: _____

Discipline Director: This is a voting position.

Work with Administrators/Technical Committee with the following:
Control discipline, appeals and protests through the creation of the Technical Committee.
Use current BCSA policy regarding discipline issues.
Keep records of all complaints received by email or form of letters. Report all incidents to the Discipline Committee /Technical Committee.
Communicate with Head Referee, regarding problems or situations regarding Players/Parents/Coaches or Referees.
Review policies, and bring any changes to the Executive Board for Voting.
Attend monthly board meetings

DIRECTOR: _____

Head Referee Director: This is a voting position.

Work with Administrators / Referee Coordinator, with the following.

Implementing workshops and entry level/refresher courses

Obtain Referee schedules for each area, Oliver, Osoyoos, Keremeos, Summerland and Penticton,

Provide a list with Referee's information regarding name, address, phone numbers and the city.

Identify costs controls and fee structure for referees.

Obtain Referee mentors.

Represent the Referees.

Find drops of where refs' payments can be sent or dropped off.

Provide game sheets to all referees. (All game sheets need to have a drop off in place for out- lining areas).

Attend monthly board meetings

DIRECTOR: _____

OLIVER REF. ALLOCATOR _____

OSOYOOS: REF. ALLOCATOR _____

SUMMERLAND: REF. ALLOCATOR _____

PENTICTON: REF. ALLOCATOR _____

Risk Management: This is a voting position.

Work with Administrators insuring the safety of all our SOYSA PLAYERS.

Ensure all Association officials, Coaches, Team Managers and anyone assisting with children has Completed Criminal Record Check form before coaching starts.

DIRECTOR: _____

OLIVER: _____

OSOYOOS: _____

SUMMERLAND: _____

PENTICTON: _____

Communication Director

This is a voting position.

Voting position

To help get the word out to be a communications link between the Association and the world outside the Association

To work with the Administrator to provide timely, accurate, clear, objective and complete information about SOYSA's policies, programs, services and initiatives to the radio, newspaper, television and website.

To assist in ensuring that our services are visible, accessible and accountable to the Association members through a variety of means.

DIRECTOR: _____

